**Al’s Pals Quarterly Report FY 2016 DCAT6-09-009**

**Year End Report Al’s Pals, July 15, 2016**

**Warren County Board of Supervisors**

**Contract Start Date: July 1, 2015**

**1.2 Contract Purpose.**

This project is designed to integrate resiliency-based alcohol, tobacco, and other drug and violence prevention strategies into the child’s daily life and the first years of a child’s classroom experience using puppets.
 ***1.3 Scope of Work.***

**1.3.1 Deliverables.**

The Contractor shall provide the following:

(a)  Children 0-5 will have Als Pals Curriculum delivered at their preschool, elementary school or Respite Nursery as an Alcohol/Violence Prevention Program. **All participating schools/ child care centers delivered the Al’s Pals Curriculum in FY16.**

(b) Als Pals curriculum will be delivered with hand puppets by staffs who have received Als Pals online training. **All staff delivering the Al’s Pals Curriculum in FY16 was trained.**

(c) Each of the Al’s Pals classrooms shall be required to undergo an annual monitoring session done by CPPC Coordinator using the Als Pals Curriculum Evaluation. **All monitoring sessions were completed by CPPC Coordinator in FY16.**

(d) Provide all consumable supplies required for the Al’s Pals classrooms activities in the three counties. **All requested supplies have been delivered in FY16.**

(e) Contractor will provide quarterly reports that include updates on Deliverables and Performance Measures. **Completed in FY16.**

**1.3.2 Performance Measures.**
(a) 80% of participating centers in Madison, Marion and Warren County will deliver a minimum of 5 sessions of the Als Pals Alcohol/Violence Prevention Program to youth in their care ages 0-5. **100% of participating centers delivered at least 5 sessions.**

(b) 100% of staff will have participated in Al’s Pals online training before they can deliver the Als Pals Curriculum with hand puppets. **All staff delivering the curriculum have been trained.**

(c) 90% of Als Pals participating centers will average at least a 3 on their Als Pals annual Curriculum Evaluation Form (scale of 5) as reported by the CPPC Coordinator. **100% averaged a 3 or above on their evaluation in FY16.**

(d) 100% of all consumable supplies required for the Al’s Pals classrooms activities in the three counties will be provided by the CPPC Coordinator under this contract. **Completed in FY16.**

(e) Quarterly reports by Contractor on Deliverables and Performance Measures will be due the 15th of the month following the end of a quarter. **Completed in FY16.**

(f) 100% of payments shall be issued as directed to vendor(s) within 20 workdays from the date the contractor receives written notification from the authorized Coordinator. **Completed in FY16.**

(g) 100% of invoices submitted to the Department for reimbursement shall be accurate and timely. **Completed in FY16.**

(h) All monthly expenditure reports shall be submitted to the DCAT Contract Monitor and approved before they are sent for reimbursement. **Completed in FY16.**